



Ad Astra Academy Trust

Site Supervisor (Band 6)

Person Specification



	Essential Criteria	Desirable Criteria
Qualifications		<ul style="list-style-type: none"> <li>✓ Appropriate trade qualification at NVQ level 2 or above (A, I)</li> </ul>
Experience	<ul style="list-style-type: none"> <li>✓ Experience of working in a facilities management role or with handyman experience (A, I)</li> </ul>	<ul style="list-style-type: none"> <li>✓ Experience of working in a school environment</li> <li>✓ Experience of health and safety risk assessment and safe systems of work</li> <li>✓ Experience of working with contractors</li> </ul>
Knowledge/Skills	<ul style="list-style-type: none"> <li>✓ Good IT skills (A, I)</li> <li>✓ Excellent organisation skills (A, I)</li> <li>✓ Ability to work as part of a team (A, I)</li> <li>✓ Ability to use own initiative (A, I)</li> <li>✓ Excellent communication skills both verbal and in writing (A, I)</li> <li>✓ Ability to communicate with a range of people including children (A, I)</li> </ul>	
Additional	<ul style="list-style-type: none"> <li>✓ Enhanced safeguarding checks</li> </ul>	

A - Application Form

I - Interview