

## **JOB DESCRIPTION**

### **Nursery Language Project Champion TLR 3**



#### **Overall Purpose**

To meet the requirements of:

- A teacher as set out in the School Teachers Pay and Conditions Document.
- The Professional Standards for Teachers

#### **JOB PURPOSE:**

- To lead the implementation of the time limited nursery language project within own setting
- Contribute to the development of the project on a Trust-wide basis by collaborating with others and taking part in peer reviews
- To attend training provided by the Trust and disseminate this to staff in own setting
- To lead by example and ensure all staff within the setting are implementing the training given
- Responsibility for the assessment of pupils with regard to speech, language and communication
- Responsibility for developing a learning environment which promotes speech, language and communication development
- Responsibility for planning and delivering high quality speech, language and communication activities to Nursery pupils
- Responsibility for modelling high quality adult-pupil interactions within the Nursery setting
- Responsibility for the promotion of strong home-school relationships, including planning and delivering events for parents linked to the project
- To collaborate with other professionals within the Trust in order to enhance and improve the project, including participating in peer reviews
- To take responsibility for promoting and safeguarding the welfare of children and young people within the school.

#### **DUTIES AND RESPONSIBILITIES:**

- Attend Trust training
- Disseminate training to all staff within the Nursery setting
- Ensure the Nursery environment promotes speech, language and communication development either through well-chosen resources and activities or through high quality adult-pupil interactions
- Lead, support, motivate and direct staff working within the Nursery team
- Plan opportunities for pupils to engage in activities which will promote speech, language and communication development
- Evaluate pupils' progress, achievement and attainment, and report to the Trust
- Lead by example in all areas of the curriculum
- Liaise closely with Reception staff to ensure continuity and progression across EYFS and in order to address transition
- Work closely with parents, including planning and organising events linked to the project
- Participate in peer reviews/visits to other Nurseries within the Trust
- Accountable for delivering high quality teaching and learning within Nursery
- Accountability to Head Teacher and the Trust
- Responsible for the safeguarding and promoting the welfare of children in accordance with the Keeping Children Safe in Education Legislation

## **Teaching and Learning**

- Ensure progression in speech, language and communication through planning and delivering high quality activities and interactions with pupils
- Track pupil progress in speech, language and communication by using the assessment tools provided by the Trust

## **Leading and Managing Staff**

- Ensure all staff within the Nursery setting fully understand the aims and objectives of the project and motivate them to work together to improve outcomes for pupils
- Disseminate training provided by the Trust to all staff within the setting
- Ensure any staff who are recruited during the project are trained in the approach as part of their induction
- Demonstrate an excellent ability to advise and support other teachers.
- Provide clear feedback, good support, and sound advice to others.
- Provide examples, coaching and training to help others become more effective in their teaching.

## **CLASSROOM TEACHER**

### **Planning, Teaching and Class Management**

Teach pupils by planning their teaching to achieve progression of learning through:

- Delivering an appropriate, broad, balanced, relevant, differentiated and challenging curriculum to all pupils appropriate to their needs.
- Identifying clear teaching objectives and specifying how they will be taught and assessed;
- Setting tasks which challenge pupils and ensure high levels of interest;
- Setting appropriate and demanding expectations;
- Setting clear targets, building upon prior attainment;
- Identifying SEND pupils;
- Providing clear structures for lessons maintaining pace, motivation and challenge;
- Making effective use of assessment and ensure coverage of programmes of study;
- Ensuring effective teaching and best use of available time;
- Maintaining discipline in accordance with the school's procedures and encouraging good practice with regard to punctuality, behaviour, standards of work and homework;
- Evaluating own teaching critically to improve effectiveness;
- Ensuring the effective and efficient deployment of classroom support;
- Taking account of pupils' needs by providing structured personalised learning;
- Providing opportunities which develop all areas of learning;
- Encouraging pupils to think and talk about their learning, develop self-control and independence, concentrate and persevere, and listen attentively;

### **Monitoring, Assessment, Recording, Reporting**

- Assess how well learning objectives have been achieved and use them to improve specific aspects of teaching;
- Mark and monitor pupils' work and set targets for progress;
- Assess and record pupils' progress systematically and keep records to check work is understood and completed;
- Monitor strengths and weaknesses, inform planning and recognise the level at which the pupil is achieving;
- Undertake assessments of pupils;

- Prepare and present informative reports to parents;

This job description may be amended at any time following discussion between the head teacher and member of staff, and will be reviewed annually.

The work of schools changes and develops continuously which in turn requires staff to adapt and adjust. The duties and responsibilities above should not therefore be regarded as immutable but may change in line with national prescription on teachers' terms and conditions of employment and/or any relevant school improvement priorities set from time to time. Any major changes will involve discussion and consultation with you.

Whilst the main duties and responsibilities of the post are set out above, each individual task to be undertaken has not been identified. Teachers will be expected to comply with any reasonable request from their line manager to undertake work related to teaching and learning that is not specified within this job description and which is commensurate with the level of the post.

Signature of Manager: .....

Date: .....

Signature of Post Holder: .....

Date: .....

September 2021